



# Jones Shirts & Signs

## JOB APPLICATION

Date \_\_\_\_\_

Name: \_\_\_\_\_  
LAST FIRST INITIAL

Address: \_\_\_\_\_ Tel: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Position Applied for: \_\_\_\_\_ Date Available: \_\_\_\_\_

Wage Expected: \_\_\_\_\_ Hours Available: \_\_\_\_\_

Shift Desired  day  afternoon  any shift

Education History	Name & Location	Degree
High School		
University / College		
Other		

Employment History (most current first)	
Employer:	Job Title:
Address:	Duties:
Phone:	Reason for Leaving:
Employed dates:	Wage:
Employer:	Job Title:
Address:	Duties:
Phone:	Reason for Leaving:
Employed dates:	Wage:
Employer:	Job Title:
Address:	Duties:
Phone:	Reason for Leaving:
Employed dates:	Wage:

References		
Name	Occupation	Telephone
1		
2		
3		

**Skills & Experience**

- Microsoft Windows
- Google Documents
- Corel or Illustrator
- Microsoft Word or Excel
- Adobe Photoshop or Acrobat
- Counter Sales
- Customer Service
- Vinyl cutting, weeding, application
- Machine Embroidery
- Production
- Inventory
- other, explain \_\_\_\_\_

Anything else you think we ought to know about hiring you...

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This information provided on this application is accurate to the best of my knowledge and subject to verification by this company. I understand I must truthfully answer all the questions on this application. I also understand that if I do not, I may be refused employment, or separated if I am a current employee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Interviewer \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

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Accepted \_\_\_\_\_

Not Accepted \_\_\_\_\_